



## INVITATION TO BID

Owensboro Municipal Utilities will receive sealed bids until 2:00 P.M. (CST) on June 24, 2022 (prevailing time) at which time bids will be opened and read aloud for the:

### BID No. 22-06-013 CUSTOMER SERVICE COLLECTION AGENCY SERVICES

Owensboro Municipal Utilities (OMU) is seeking proposals for a full service vendor experienced in the regulations and operations of collection services on unpaid utility balances. OMU is seeking a partner that will be a subject matter expert whom assists in locating customers, updating credit agencies and securing payments. Vendor should also prioritize the security and confidentiality of customer information provided by OMU.

#### TERM OF CONTRACT

OMU is requesting a proposal for an initial term of three-years, and the term may be extended for two (2) additional one (1) year terms with a beginning date of **August 1, 2022**. All terms, conditions, fees and pricing in this proposal must be guaranteed for a period of five years.

#### PROPOSAL TIMELINE:

Description	Dates
Proposal Packages Emailed	May 24, 2022
Questions/Clarifications due	June 10, 2022 @ 2PM (CST)
Addendum, if necessary, issued	June 14, 2022
Proposal deadline	June 24, 2022 2PM (CST)
Anticipated Award	July 21, 2022
Collection services begin	August 1, 2022

Prospective bidders may obtain copies of the bid documents and specifications by sending an e-mail with your Company Name and a brief description of your business. Contact Derek Price, Buyer, via e-mail: [pricedm@omu.org](mailto:pricedm@omu.org).

OMU reserves the right to reject any or all bids and to waive irregularities.